

Job Title: Pre-Order/Merchandiser	Reports to:
Department: Distribution - Oahu	Pay Type: Hourly
Posting Date: 5/1/2021	Closing Date:

Position Overview: This position services (pre-orders, merchandises and develops a high level of store level relationships) existing and new retail customers. Someone who can work independently yet is a team player, someone who has a positive attitude, excellent customer service skills and a solid work ethic.

Requirements

- High School Diploma / GED equivalent
- Possess a valid driver’s license with a safe driving record and road-legal vehicle with current auto coverage
- Ability to work flexible hours and days, including weekends and/or holidays, and begin workday as early as required and be punctual
- Expected to service assigned route until completion
- Must have basic math skills
- Must have the ability to frequently sit, drive and maneuver in and out of a vehicle
- Must have the ability to frequently push/pull (Force #) up to a 50 pounds.
- Must have the ability to frequently lift up to 30 pounds from floor to waist and 60 pounds occasionally, lift up to 30 pounds shoulder to overhead frequently and 60 pounds occasionally, frequently carry up to 30 pounds, carry bilateral (25-50 ft) 60 pounds occasionally, carry unilateral 30 pounds occasionally.
- Must have the ability to frequently stand/walk, climb/balance, bend, squat, stoop, reach overhead, reach forward, twist, side bend. Frequently to constantly grasp, handle and fingering. Occasionally kneel.
- Must have the ability to frequently walk on surfaces and inclines that may be wet or icy
- Ability to work regularly in a cold environment (-20F)
- Must pass post-offer drug and physical evaluation tests
- Must be able to pass a US Military background check in order to access and service military accounts
- Must be able to maintain access to all assigned accounts
- Handheld computer aptitude
- Ability to work safely
- Must possess strong customer service and interpersonal skills

Essential Job Functions

- Provide consistent world class customer service to include product ordering and merchandising
- Provide customers with superior merchandising service that meet or exceeds market execution standards
- Ensure adequate product inventory levels are available at each retail location and shelves are well stocked with all approved SKUs in all assigned accounts
- Deliver products if necessary to provide superior customer service

- Develop business base by selling in product lines and programs to new and existing customers
- Execute all promotional programs which includes the placement of point of sales materials and securing incremental points of sales locations within each store
- Maintain awareness of all product knowledge information, promotions, merchandise status, marketing activity and pricing
- Achieve growth targets through relationships and effective selling and merchandising
- Achieve maximum distribution penetration on all new items by executing and/or improving product placements
- Ensure maximum return on all promotional activities through superior execution of all promotional elements
- Ensure maximum product quality and, through proper rotation, product management and backroom inventory organization
- Ensure Point of Sales and marketing material are posted on shelves and displays
- Maintain a clean and safe work environment at all times
- Complete paperwork accurately and legibly
- Adhere to Federal , state, local and company safety policies
- Develop long term partnerships with new and established customers
- Complete all scheduled service stops efficiently, timely and as scheduled
- Sell to independent customers new products, the Company's freezer program, sales promotions, and to implement our point of sales materials program

Other Skills/Abilities

- Initiative: self-starter, gets involved quickly, takes on difficult tasks with enthusiasm and takes action to achieve goals beyond what is required
- Energy: Maintains high activity / productivity level, operates with vigor, effectiveness and determination over extended periods of time
- Stress Tolerance: Maintains stable performance under pressure or opposition (such as time pressure or job ambiguity)
- Details: Strives to understand the details and balances, analyzes and takes appropriate action
- Communication: Presents ideas effectively, actively listens and works across functional boundaries with the ability to effectively communicate with customers, co-workers and store personnel
- Team Work: Ability to work in groups or alone; oriented towards the good of the whole
- Manage the job professionally and with a high level of organization

NOTE: This job description is not intended to be all-inclusive. Employee may perform other related duties as negotiated to meet the ongoing needs of the organization.

Submit Internal Application to: Scott Mihara or Chad Dias

Posting Closing Date: July 5, 2018